TERMS AND CONDITIONS OF APPOINTMENT

**[INSERT - Dr. \_\_\_\_\_\_\_]**

Clinical Assistant Professor of **[INSERT – Discipline of \_\_\_\_\_]** (Non-MD)

(Part-time Stipendiary)

Faculty of Medicine, Memorial University

* + 1. This is an appointment for **[INSERT – Dr. \_\_\_\_\_\_]** as a Part-time Stipendiary Clinical Assistant Professor (Non-MD) with the **[INSERT – Discipline of \_\_\_\_]** by Memorial University, effective **[INSERT \_\_\_\_date]**, for three years renewable upon review. **[NOTE – All non-MD appointments require this clause with the number of years.]**
    2. Relations between the Memorial University and NL Health Services **[INSERT ONE OF \_\_\_\_Eastern-Rural Health Zone, Eastern-Urban Health Zone, Central Health Zone, Western Health Zone, OR Labrador-Grenfell Health Zone]** will be based upon the written agreement of affiliation.
    3. Remuneration will be at the rate of **[INSERT $\_\_\_\_\_\_]** per annum. This stipend will be payable from FOAPAL **[INSERT account \_\_\_\_\_\_].** It is understood that the part-time stipend will not be continued during sustained periods of absence, due to illness, leaves, etc., from the teaching site. It is the appointee’s responsibility to notify their Discipline Chair and the Dean in writing of such absences.
    4. The appointee is expected to participate in the clinical teaching and assessment of Memorial University medical students at the undergraduate and/or postgraduate levels on their clinical rotations, and to participate from time to time in programs of continuing medical education. The appointee may also be expected to assist in the development and delivery of programs, research projects, etc., or teaching in the Medical School. **[INSERT – this paragraph may be edited as appropriate to reflect the specific discipline. For example, *It is agreed that duties and responsibilities will be assigned in write by the Chair at the time of appointment, and subsequently, at the beginning of each academic year. Duties and responsibilities include . . .*]**
    5. It is expected that the appointee will maintain the appropriate professional licenses or memberships with **[INSERT Association as appropriate to the discipline \_\_\_\_\_\_]**.
    6. It is required that the appointee maintain an up-to-date curriculum vitae.
    7. The appointment will be periodically reviewed by the Discipline Chair to maintain, amend, or recommend for continuation of appointment, or termination of appointment, as deemed appropriate. The appointment may be terminated without prejudice if active participation is not maintained or anticipated to continue in the education programs of the Discipline or the Faculty of Medicine.
    8. The appointee is a non-voting member of the Faculty of Medicine Faculty Council.
    9. There are no special provisions other than as noted above.